

Merchant Application	
Office Code	
Rep ID	
Merchant Name	

Documents required for RETAIL accounts:

- ☐ Merchant Application
- ☐ Copy Driver license
- ☐ Copy of Business License
- ☐ Voided Check
- ☐ Processing Statements (Required if monthly volume exceed 100,000)
- ☐ Leasing Application (Required if equipment leasing)

Documents required for MOTO/Internet accounts:

- ☐ Merchant Application
- ☐ MOTO Addendum Sheet
- ☐ Copy Driver license
- ☐ Copy of Business License
- ☐ Voided Check
- ☐ Processing Statements (Required if monthly volume exceed 100,000)
- ☐ Leasing Application (Required if equipment leasing)

Special Requests / Comments
